



Balgreen Primary COVID –19 Parent Information Guide

Responding to any positive confirmed case.

Please note this is part of our PREVENTION
planning and NOT due to any
actual confirmed cases.

Remember **FACTS** for a safer Scotland

F

Face coverings



A

Avoid crowded places



C

Clean your hands regularly



T

Two metre distance



S

Self isolate and book a test if you have symptoms



nhsinform.scot/coronavirus
#WeAreScotland

Daily preventative actions by all everyday, both inside our school building & in our playground.

Cramond parents & carers will also be following this in our community.

See [NHS INFORM](#)

So 'What if there is a positive case at BPS?'



Confirm

- School will confirm case(s) with Health Protection Team (HPT)
- School will gather essential details from both HPT & family testing positive.
- School will assist with track & trace (TT)

Inform

- School then inform CEC virtual centre & SLT (school leadership team) begin school action plan.
- School email a letter/text information to ALL parents to say we are managing a positive case.
- Personal contact is made by SLT by phone and text to families to say their child is a direct contact of a positive case and that child needs to self-isolate
- Once ALL contacts of positive have been informed, a second whole school email is sent to say that T&T is completed.

Action

- Parents of positive case – self isolate with their entire household
- Child who is a contact of a positive case self isolates – gets a test if symptomatic – and self isolates. The rest of the household do not need to isolate UNLESS their family member tests positive – is waiting for test results or starts symptoms.
- School will offer whole class blended learning & teaching if full class isolating. If individual case, access home learning on TEAMS.
- School will continue to monitor school absence and attendance. Please assist us by always giving a clear REASON for any absence.

NOTICE



Social Distancing
Maintain a 2 metre
distance at all times

Definition of who is a contact.

- **Direct Contact:** face to face contact with a case within 1 metre for **any length of time**
- **Travel Contact:** a person who has travelled in a small vehicle with someone who has tested positive for coronavirus (COVID-19); or in a large vehicle near someone who has tested positive for COVID-19
- **Proximity contact:** A person who has been between 1 and 2 metres of someone who has tested positive for coronavirus (COVID-19) for **more than 15 minutes, cumulatively, during the period defined above.**

In our primary school, if a pupil or adult tested positive then the whole class would be asked to self-isolate. Other classes may also be affected depending on assessment by Health Protection Team and the Senior Leadership Team at Balgreen.

NHS TEST & PROTECT
SCOTLAND

PROTECT SCOTLAND

Help reduce the
spread of
coronavirus in
Scotland



The importance of track and trace

- We have registers of groups in school (Support for Learning/Treehouse) so can identify who has had contact with who
- Details of regular contacts out of school eg Squirrel Club or Breakfast Clubs .
- Details of siblings at other educational establishments & childcare
- Your family calendar will help identify places you have been, people you have seen. A reminder that households should not be mixing indoors. Even though children under 12 do not need to socially distance, it is safer for your family & community to be aware of the 'ripple effect' should one of their play dates test positive. (even if outside and even if adults wear face coverings, less than 1m is a contact!)

You need to consider as a family & individual, who, using the definitions given, would be your contacts.

How your actions affect others.

- If we get a positive case (staff or pupil) then whole class(es) and other identified individuals must self-isolate for 14 days.
- Staff dealing with pupils testing positive or working in the vicinity of staff testing positive, will also have to self-isolate.
- This is why staff operate under two class contacts maximum per day. Pupil Support Assistants are carefully timetabled and essential to our operational capacity – they along with SLT may by necessity, come into more contact with a greater number of pupils per day.
- In our risk assessment for closure maintaining required staff numbers is critical to allow us to remain open for as many classes as we can.




HM Government **NHS**


Coronavirus

Wash your hands with soap and water more often for 20 seconds

Use a tissue to turn off the tap. Dry hands thoroughly.

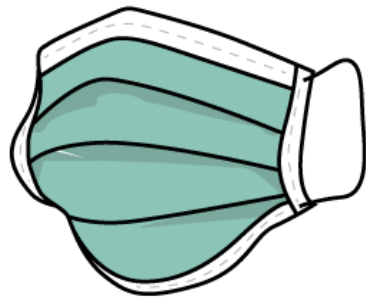


1 Palm to palm
2 The backs of hands
3 In between the fingers



4 The back of the fingers
5 The thumbs
6 The tips of the fingers


CORONAVIRUS
PROTECT YOURSELF & OTHERS



HM Government **NHS**

CORONAVIRUS

Do you have either of these symptoms?



Cough Fever

Please go home and self-isolate for seven days, or 14 days if you share your home with others.

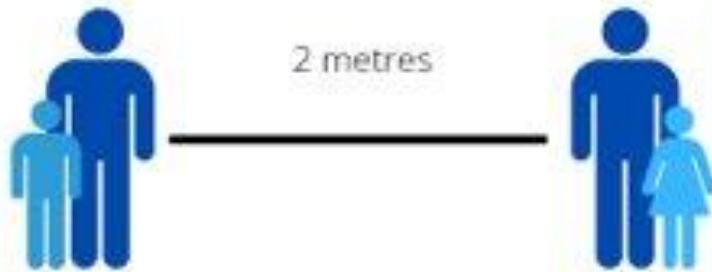
Do not enter this building

Find out more at [gov.uk/coronavirus](https://www.gov.uk/coronavirus)



Keep our school safe

Stay apart when dropping off
or collecting your children



Don't stand in groups



Remember FACTS
Go to nhsinform.scot/coronavirus

How can I avoid the risk of infection?

Here are four precautions you and your family can take to avoid infection:



Wash your hands frequently using
soap and water or an
alcohol-based hand rub



Cover mouth and nose with flexed elbow
or tissue when coughing or sneezing.
Dispose of used tissue immediately



Avoid close contact with anyone who
has cold or flu-like symptoms



Seek medical care early if you or your
child has a fever, cough or difficulty
breathing